

Minutes of the Education Grant Committee held at the ClayTAWC Centre, Fore Street, St Dennis on Wednesday 15th May 2024 at 7 pm

Present: Cllr Edmunds, Cllr Kelsey, Cllr Hawkins

In Attendance: Lynn Clarke Clerk/RFO Tracey Hutton Senior Office Administrator.

ED1/24 Election of Chair

Cllr Clarke was proposed and seconded for the position of Chair. There being no further nominations, this was put to a vote. All present in favour. Cllr Clarke was duly elected Chair of the Education Committee.

ED2/24 - Apologies

Cllr Clarke, Cllr A Griffin, Cllr Kent – Apologies accepted.

ED3/24 Election of Vice Chair

Cllr Kelsey was proposed and seconded for the position of Vice Chair. There being no further nominations, this was put to a vote. All present in favour. Cllr Kelsey was duly elected Vice Chair of the Education Committee.

ED4/24 – Declarations of interest

None. The chair informed that due to the nature of the meeting it is difficult until the applications have been read to know if there is an interest to declare. If any matters arise during the course of the meeting, then advice should be sought. The office advised that Cllr Edmunds had an interest in one of the applications.

ED5/24 – Public Participation

None

ED6/24 – To adopt the Minutes of the meeting held on the 29th February 2024.

Resolved – To accept the Minutes – All present in favour.

ED7/24 – Financials

a) The balances as at the 30th April 2024 were presented.

Ed Saver	54,732.51
Ed Current	25,453.93
Chq no cashed	
Committed funds	-763.00
Less Admin	-561.88
Total	78,861.56

b) Data report on successful applications received from April 2024 – To date £3515.87

c) To agree the transfer of admin and staff costs to date – £561.88

Resolved To accept the balances, transfer and data as presented. All Present in favour.

Standing Order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw'

ED8/24 – Matters Arising

To discuss Application 17.

It was Resolved to hand-deliver a letter. All present in favour.

ED9/24 – To ratify decisions made via email since the last meeting.

4 Applications made: Application 2 - £300.00, Application 3 - £389.00, Application 4 -£265.00 and Application 1 - £400.00. Total amount of applications approved via email £1354.00.

All present in favour.

All present in favour.

ED10/24 – Pending Applications to date.

The Senior Office Administrator informed that the 2 applications deferred at the last meeting are still awaiting further information.

ED11/24 – New Applications

Application 5 – **Resolved** to agree the application in principle. £650 approved.

Further information required prior to a decision being made for the remaining items on the application. Agreement to be made via email. All present in favour.

Application 6 – Cllr Edmunds declared an interest and the application was deferred due to being in quorate. All present in favour.

Application 7 – **Resolved** to approve £1176 to be paid direct to the course provider.

All present in favour.

Potential spends for this meeting £2732.90

ED12/24 – Correspondence received.

A thank you email from an Applicant.

ED13/24 - AOB – None.

There being no other business to be transacted the Chair closed the meeting at 19.30

Signed.....

Date:.....

Chair of the Education Committee